

2018 Fast Track CAPS Course

Complete the CAPS Credential Program course in just 4 days

Wednesday, July 18, 2018 thru Saturday, July 21, 2018



Instructed By: Alexandra (Alex) Jackiw CPM, CAPS

Alex Jackiw is the President of Milhaus Management. She is Past Chairman of the Board for NAA and an Assistant Professor at Ball State University in the Residential Property Management program. Alex is also a licensed real estate broker and holds the Certified Property Manager (CPM®) and Certified Apartment Portfolio Supervisor CAPS® Credentials and has a Masters Degree in Education.

The **Certified Apartment Portfolio Supervisor (CAPS)** credential course was developed for Regional/District Managers, Maintenance Directors, Mid-Upper Level Management, Marketing Directors and those aspiring to move to that level. Industry experience requirement is either CAM, ARM, RAM with 2 years of apartment management experience **OR** a Property Supervisor with 2 years of multi-site experience.

CAPS Credential Course Fee(s):

TAA Members: \$1,335 Full Course (Includes Text, Class Instruction & Online Exams)

Non-Members: \$1,565 Course (Includes Text, Class Instruction & Online Exams)

*No money in the budget? TAA is now accepting 2018 CAPS Scholarship Applications. The application is available online at the TAA website: www.triangleaptassn.org. The deadline to submit an application is **Tuesday, June 19, 2018**.*

CAPS Credential Modules:

- Client Services & Stakeholder Relations
- Improving Asset Performance
- Talent Development
- Investment Management
- Asset Evaluation & Preservation
- Contemporary Issues in Multifamily Housing

Please Note: Classes will be held from 9am-5pm each day

For more information and description on each of the CAPS modules, please visit the TAA website at www.triangleaptassn.org.

CAPS Registration Form

Name: _____

Company Name: _____

Property Name: _____

Address: _____

City/State/Zip: _____

Telephone Phone Number: _____

Cell Phone Number: _____

Fax Number: _____

Email Address: _____

Billing Party: _____

Deadline & Registration Policies:

CAPS module fee(s) and registration deadlines are indicated to the right. Registration fee(s) must be paid prior to the registration deadline in order to receive text material and attend classes, except those who have selected the 3-month easy payment plan option. Cancellations must be in writing. Cancellations received one month prior to individual course module will receive a full refund; received three weeks prior, a 75% refund; received two weeks prior, a 50% refund; received one week prior, a 25% refund; and cancellations received less than one week prior will not be entitled to any refund. No-shows are responsible for the entire amount of the registration fee.

I have read, understand and agree to the CAPS registration policies.

Signature: _____ Date: _____

CAPS Credential Course Fee(s):

TAA Members: \$1,335 Entire Course

Non-Members: \$1,565 Entire Course

_____ I am registering for the Entire CAPS Course (Registration Deadline **6/20/2018**)

_____ Please invoice me for the 3-month easy payment plan of \$445, \$445 and \$445
May, June and July

Registration deadline for all individual modules and the full course is **June 20, 2018**

Payment Options:

_____ Please Invoice Me (TAA Members Only)

_____ Registration Fee Enclosed

_____ Credit Card Option

Type of Card: _____ Am. Express _____ Mastercard _____ Visa

If you wish to pay with a credit card over the phone, please contact the TAA office at 919-782-1165 ext. 9.

CAPS Course Program Location:

TAA/Response Team 1 Education Center, Alexander Office Park
7920 ACC Blvd, Suite 220, Raleigh, NC 27617, Tel: (919) 782-1165 Fax: (919) 782-1169
Please mail or fax your registration form to the TAA office.

You may also register online at www.triangleaptassn.org or email your complete registration form to Suzanne Pratt at spratt@triangleaptassn.org.



Triangle Apartment Association

Leading, Advancing and Advocating for the Triangle's Rental Housing Industry