

Advance your career from any location!

Certified Apartment Portfolio Supervisor

CAPS 

CERTIFIED APARTMENT
PORTFOLIO SUPERVISOR®

WE RECOMMEND THIS COURSE for multi-site supervisors with 24 months of multi-site supervision experience.

This **brand-new CAPS course** will help you rise to the next level in property management. It will prepare you to be an effective portfolio supervisor which may lead to increased earning potential.

YOU'LL LEARN ABOUT:

- Achieving ethical excellence
- Understanding the management agreement and creating an owner's report
- Stakeholder relations with residents, communities, and municipalities
- Mortgage financing
- Overseeing the budget process across a portfolio
- Measuring portfolio performance and property valuation
- Investigating and troubleshooting an underperforming property
- Property acquisition and due diligence
- Market analysis and property inspections
- Operational and financial analysis inspections
- Property development feasibility analysis
- Investment strategies, including renovation, disposition, and refinancing
- Key content for the owner/company due diligence report
- Talent development and management throughout the employee cycle
- Managing staff during property sales or purchase
- Contemporary issues, including occupancy, emotional support animals, hoarding, criminal background checks, RUBS, cybersecurity, and music licensing



Available in person and online
Online member price: **\$1,299**
www.GoWithVisto.org

For more information, visit www.naahq.org/CAPS.
To locate an affiliate offering this course near you, visit
www.naahq.org/education-careers/find-a-course.