









# CAPS Completion Checklist

Complete the following items to earn your CAPS credential.

	<b>Register for courses</b>	<input type="checkbox"/>
	<b>Enroll with NAAEI</b>	<input type="checkbox"/>
	<b>Ensure that you have two years of multi-site supervisory experience</b>	<input type="checkbox"/>
	<b>Complete six modules</b>	<input type="checkbox"/>
	<b>Study and prepare to take the CAPS exam</b>	<input type="checkbox"/>
	<b>Pass the CAPS exam</b>	<input type="checkbox"/>
	<b>Receive CAPS certificate, pin and digital badge</b>	<input type="checkbox"/>
	<b>Earn six CECs annually to renew credential</b>	<input type="checkbox"/>