

**NOTICE OF TEMPORARY WAIVER OF LATE FEES**

**LEASE CONTRACT DATE:** \_\_\_\_\_

**OWNER'S NAME:** \_\_\_\_\_

**RESIDENTS (LIST ALL RESIDENTS):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DWELLING UNIT DESCRIPTION.**

Unit No. \_\_\_\_\_,  
(street address) in \_\_\_\_\_ (city), British Columbia, \_\_\_\_\_ (postal code).

Dear Resident(s):

We understand COVID-19, the coronavirus, has directly affected many of our residents. Some residents have experienced a loss of wages, incurred new medical expenses or been laid off from their place of employment as a result of the COVID-19 pandemic. To ease the financial hardship and difficulties so many of our residents are facing, we are willing to waive certain late fees.

This notice relates to late fees for the non-payment of rent incurred during the period covering the dates beginning \_\_\_\_\_ and ending \_\_\_\_\_ (the "**Waiver Period**").

During the Waiver Period and provided you pay your monthly rent on or before the \_\_\_\_\_ of each month, we agree to waive the late fees that you incur under the Rent and Charges paragraph of your Lease Contract for the month in which rent is paid.

This waiver covers only late fees for the Waiver Period specified above. We are under no obligation to waive rent, other late fees, or other sums due or which will become due.

If you anticipate difficulty paying rent due to loss from the coronavirus, we encourage you to contact our team by calling \_\_\_\_\_ or by emailing \_\_\_\_\_.

Keep in mind that you will likely be asked to explain how you've personally been financially burdened by COVID-19. Depending on your situation, our response and any relief we may agree upon may vary.

Any and all terms and conditions of the Lease Contract that are not specifically amended herein remain in full force and effect.

**SPECIAL PROVISIONS.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Owner or Owner's Representative**  
(Signs below)

\_\_\_\_\_

