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## **CAMT (Certificate for Apartment Maintenance Technicians) Fall Schedule 2015**

Member Pricing: Series \$815 person; Module \$115 person (includes light meal)  
Series includes traditional binder

Designation series must be completed within twelve months of declaring candidacy, including one online soft skills course, four FranklinCovey *Insights on Demand* online courses, and the comprehensive exam. Certificate candidates must also complete one year of apartment or rental housing maintenance experience.

### **Appliance Maintenance and Repair**

Thursday, September 10, 2015  
9:00 a.m. – 4:00 p.m.  
CORT Education Center  
7265 Kenwood Road, Cincinnati 45236

### **Plumbing Maintenance and Repair**

Thursday, Thursday, September 17, 2015  
9:00 a.m. – 4:00 p.m.  
2125 Montana Avenue, Cincinnati 45211

### **Electrical Maintenance and Repair**

Thursday, October 15, 2015  
9:00 a.m. – 4:00 p.m.  
601 Washington Ave., Suite 140, Newport 41071

### **Interior/Exterior Maintenance and Repair**

Thursday, October 22, 2015  
9:00 a.m. – 4:00 p.m.  
CORT Education Center  
601 Washington Ave., Suite 140, Newport 41071

### **HVAC I: Heating Maintenance and Repair**

Thursday, November 12, 2015  
9:00 a.m. – 4:00 p.m.  
601 Washington Ave., Suite 140, Newport 41071

### **HVAC II Air Conditioning Maintenance and Repair**

Thursday, November 19, 2015  
9:00 a.m. – 4:00 p.m.  
7861 Palace Drive, Cincinnati 45249

### CERTIFICATE FOR APARTMENT MAINTENANCE TECHNICIANS



**The full series cost to complete the designation is \$815, non-members \$1630. This cost includes traditional binder and initial testing for the certification. An extra charge applies if retesting is necessary. Individual modules may be completed at a cost of \$115, non-members \$230. No manual is included with individual module registrations.**

Topics include:

**Appliance Maintenance and Repair:** Diagnosing appliance problems, appliance safety, tools and equipment for appliance repairs, clothes dryers, clothes washers, ovens and cooktops, dishwashers, and refrigerators.

**Plumbing Maintenance and Repair:** Plumbing basics and terms, plumbing safety, tools and equipment for plumbing repairs, shut off valves, plumbing pipes and fittings, faucets and sinks, garbage disposals, tubs and showers, toilets, drains, and water heaters.

**Electrical Maintenance and Repair:** Electrical basics and terms, electrical safety, tools and equipment for electrical repairs, electrical wires, main service panels, wall switches, receptacles, incandescent and fluorescent light fixtures, and smoke alarms.

**Interior/Exterior Maintenance and Repair:** Make-ready maintenance, caulking, ceilings and walls, locks, tile, other interior maintenance and repairs, curb appeal, building inspections, general swimming pool area safety.

**HVAC I Heating Maintenance and Repair:** Heating safety, tools and equipment for heating repairs, air distribution, electric furnaces, electric baseboard heating, gas furnaces, and hydronic heating.

**HVAC II Air Conditioning Maintenance and Repair:** Air conditioning safety, tools and equipment for air conditioning repairs, refrigerants and their special properties, the air conditioning system, simple fixes, refrigerant system repairs, electrical system repairs, air distribution system repairs.

**A Day in the Life of a Maintenance Technician:** A series of modules to provide soft skills training in such areas as Welcome to the Industry; Customer Service; Teamwork; Time and Project Management; Money Matters; Documentation and Paperwork; Maintenance and Emergencies; Safety First; and Compliance.

**FranklinCovey Insights on Demand (Videos):** Empathic Listening, The Ultimate Question, Trim Tab, and COPA Airlines.

#### Registration Information

(if registering more than one person, please make copies)

Name: \_\_\_\_\_

Full Series: **Y N Module only (specify)** \_\_\_\_\_

Company Name: \_\_\_\_\_

Community Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Return to GCNKAA at 7265 Kenwood Road Suite 100, Cincinnati OH 45236

Fax to 513.407.7868 Email to: [vicki@gcnkaa.org](mailto:vicki@gcnkaa.org)

#### Payment Options

Bill Me (Members only)

Payment enclosed check # \_\_\_\_\_

Charge the Credit Card Listed Below

Cardholder Name: \_\_\_\_\_

Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Security code on card: \_\_\_\_\_

Signature: \_\_\_\_\_