



# CEC Reporting Form

First Name

Last Name

Select NAAEI Credential/s

NAA User ID

Use this form to submit CECs for credential renewal when no documentation is available. This form MUST be signed by the appropriate authorizing body to be valid. An affiliate representative MUST sign at the bottom of this page as confirmation of your participation .

**IN NETWORK: CECs from NAAEI, NAA, and NAA Affiliate Programs and Activities**

Up to one half of the required CECs per renewal period must be earned by attending NAAEI, NAA, or NAA affiliate courses, programs or activities. Attendance at regular membership meetings does not qualify for CECs.

NAAEI, NAA, State or Local Affiliate

Number of Instructional Hours

Title of Program

Date(s) of Program

NAAEI, NAA, State or Local Affiliate

Number of Instructional Hours

Title of Program

Date(s) of Program

NAAEI, NAA, State or Local Affiliate

Number of Instructional Hours

Title of Program

Date(s) of Program

NAAEI, NAA, State or Local Affiliate

Number of Instructional Hours

Title of Program

Date(s) of Program

NAAEI, NAA, State or Local Affiliate

Number of Instructional Hours

Title of Program

Date(s) of Program

Name of Affiliate

Name of Affiliate Representative (please print)

Affiliate Representative Signature

Date



# CEC Reporting Form

**OUT OF NETWORK: The remaining half of required CECs may be obtained by:**

- attending programs sponsored by other national associations or approved for state real estate board credit (attach documentation)
- completing industry-related courses offered by accredited career and technical schools, colleges or universities (attach documentation)
- volunteer service

_____	_____
Sponsoring Organization	Number of Instructional Hours
_____	_____
Title of Program	Date(s) of Program
_____	_____
Sponsoring Organization	Number of Instructional Hours
_____	_____
Title of Program	Date(s) of Program
_____	_____
Sponsoring Organization	Number of Instructional Hours
_____	_____
Title of Program	Date(s) of Program
_____	_____
Sponsoring Organization	Number of Instructional Hours
_____	_____
Title of Program	Date(s) of Program
<b>Volunteer Leader Service in Industry-Related Organizations</b>	
_____	_____
Organization	Instructional Hours
_____	_____
Office or Position Held	Dates of Service
<b>Instruction of Industry-Related Courses</b>	
_____	_____
Title of course	Instructional Hours
_____	_____
Organization Sponsoring the course	Dates
<b>Publication of an Industry-Related Article, White Paper or Book</b>	
_____	_____
Title of course or Published Document	Instructional Hours
_____	_____
Organization Sponsoring the course or Publishing the Document	Dates

**The information I have provided on this form is accurate and can be further validated if necessary.**

\_\_\_\_\_  
 Your Signature \_\_\_\_\_  
Date

**Upload form in PACE portal on CEC Activities tile.**