**CEC Requirements for Credential Renewal**

A Continuing Education Credit (CEC) is one contact hour or 50 minutes of education programming or instruction (breaks and meals excluded).

### Sources of In-network CECs

- Any courses offered by your local Affiliated Apartment Association
- NAAEI-approved courses offered live or online through Visto
- Apartmentalize and other NAA conference sessions (live or recorded)

**A maximum of 3 CECs can be reported from the industry participation activities below:**

- Participating in apartment industry legislative events
- Instructing NAA, NAAEI or NAA Affiliate courses without compensation
- Serving on NAA, NAAEI or NAA Affiliate Boards and Committees

### Sources of Out-of-network CECs

- Courses from Housing Organizations (e.g. IREM & NAHMA)
- Courses Approved by State Real Estate Boards
- Courses from Accredited Colleges and Universities
- NAAEI-Approved Courses from NAA Partners

**A maximum of 2 CECs can be reported from the industry participation activities below:**

- Serving on boards, commissions, and committees related to the housing industry
- Instructing apartment industry courses without compensation
- Writing articles published in apartment industry publications without compensation

### Not Accepted:

- Training that does not meet the criteria listed above
- Corporate in-house training courses

### CECs Required

<table>
<thead>
<tr>
<th>CECs Required</th>
<th>Annual CECs Required</th>
<th>Minimum number of In-Network CECs Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAM</td>
<td>8</td>
<td>5</td>
</tr>
<tr>
<td>CAPS</td>
<td>8</td>
<td>5</td>
</tr>
<tr>
<td>CALP (Formerly NALP)</td>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td>CAS</td>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td>AIME</td>
<td>5</td>
<td>3</td>
</tr>
</tbody>
</table>

### Notes:

- CECs submitted for your credential renewal may date back no more than 12 months before your renewal due date
- Individuals who hold multiple NAAEI credentials may use the same CECs for renewal of all credentials and AIME
- Visit the link below to submit CECs and see a list of approved online continuing education courses
  - naahq.org/renew

Be sure to visit: GoWithVisto.org | visto® by Giese HR & NAAEI
Keep Your NAAEI Credentials Active!

The Platform for Apartment Credential Engagement (PACE) is the NEW way to renew your credential, update your account information and store/submit your CECs.

Platform for Apartment Credential Engagement

Need to update your contact information?
Please call 833-86-MYNAA (69622)

Be sure to visit: GoWithVisto.org