2021-2022 Changes to NAAEI CEC Requirements
A Continuing Education Credit (CEC) is one contact hour or 50 minutes of education programming or instruction (breaks and meals excluded).

### Sources of In-network CECs
- Any courses offered by your local Affiliated Apartment Association
- NAAEI-approved courses offered live or online through Visto
- Apartmentalize and other NAA conference sessions (live or recorded)

### Sources of Out-of-network CECs
- Courses from NAAEI-approved courses from NAA Alliance Partners
- Courses from NAAEI-approved courses from NAA Alliance Partners
- Courses approved by State Real Estate Boards
- Courses from Accredited Colleges and Universities

**A Maximum of 2 CECs Can Be Reported From the Industry Participation Activities Below:**
- Participating in apartment industry legislative events
- Instructing NAA, NAAEI or NAA Affiliate courses without compensation
- Serving on NAA, NAAEI or NAA Affiliate Boards and Committees

### 2021 CECs Required
- CAM and CAPS 6 - with at least 3 CECs from In-Network Sources
- CALP (previously NALP), CAS, and AIME 3 - with at least 2 CECs from In-Network Sources

### 2022 CECs Required
- CAM and CAPS 8 - with at least 5 CECs from In-Network Sources
- CALP (previously NALP), CAS, and AIME 5 - with at least 3 CECs from In-Network Sources

Be sure to visit: GoWithVisto.org

---

**Sources of In-network CECs**

- Any courses offered by your local Affiliated Apartment Association
- NAAEI-approved courses offered live or online through Visto
- Apartmentalize and other NAA conference sessions (live or recorded)

**Sources of Out-of-network CECs**

- Courses from NAAEI-approved courses from NAA Alliance Partners
- Courses approved by State Real Estate Boards
- Courses from Accredited Colleges and Universities

**A Maximum of 2 CECs Can Be Reported From the Industry Participation Activities Below:**

- Participating in apartment industry legislative events
- Instructing NAA, NAAEI or NAA Affiliate courses without compensation
- Serving on NAA, NAAEI or NAA Affiliate Boards and Committees

### 2021 CECs Required

- CAM and CAPS 6 - with at least 3 CECs from In-Network Sources
- CALP (previously NALP), CAS, and AIME 3 - with at least 2 CECs from In-Network Sources

### 2022 CECs Required

- CAM and CAPS 8 - with at least 5 CECs from In-Network Sources
- CALP (previously NALP), CAS, and AIME 5 - with at least 3 CECs from In-Network Sources

Be sure to visit: GoWithVisto.org
WHAT’S IN A CEC?

A Continuing Education Credit (CEC) is one contact hour or 50 minutes of education programming or instruction (breaks and meals excluded).

Not accepted:
- Training that does not meet the criteria listed above
- Corporate in-house training courses

Notes:
- CECs submitted for your credential renewal may date back no more than 12-months before your renewal due date
- Individuals who hold multiple NAAEI credentials may use the same CECs for renewal of all credentials and AIME
- Visit the link below to submit CECs and see a list of approved online continuing education courses
  
  naahq.org/renew

---

2021 CECs Required

<table>
<thead>
<tr>
<th></th>
<th>Annual CECs Required</th>
<th>Minimum number of In-Network CECs Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAM</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>CAPS</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>CALP (Formerly NALP)</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>CAS</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>AIME</td>
<td>3</td>
<td>2</td>
</tr>
</tbody>
</table>

2022 CECs Required

<table>
<thead>
<tr>
<th></th>
<th>Annual CECs Required</th>
<th>Minimum number of In-Network CECs Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAM</td>
<td>8</td>
<td>5</td>
</tr>
<tr>
<td>CAPS</td>
<td>8</td>
<td>5</td>
</tr>
<tr>
<td>CALP (Formerly NALP)</td>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td>CAS</td>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td>AIME</td>
<td>5</td>
<td>3</td>
</tr>
</tbody>
</table>

Be sure to visit: GoWithVisto.org
Please submit renewal fees and the required number of Continuing Education Credits (CECs).

**Education Programs**
- Certificate of course completion
- Transcript or exam results
- Receipt of payment for education program showing number of CECs earned
- CEC reporting form signed by NAA affiliated apartment association staff
- CEC reporting form is available online at [naahq.org/renew](http://naahq.org/renew)

**Association and Industry Participation Activities**
- Copy of page in directory or newsletter listing board/committee members
- Copy of letter sent to credential holder to confirm board/committee appointment
- Copy of published article
- Copy of ad, flyer or program listing course description, instructor and contact hours
- Copy of letter sent to confirm training assignment

**Don’t forget!**

Please submit renewal fees and the required number of Continuing Education Credits (CECs).

**online**
CEC submissions: [naahq.org/renew](http://naahq.org/renew)
Credit card payments: [naahq.org/payments](http://naahq.org/payments)

**email**
renewals@naahq.org

**mail**
Attention: NAA
PO Box 718712
Philadelphia, PA 19171-8712
Check Payments Only! (Do not submit CECs to bank lockbox)

**Missing a renewal invoice? Need to update your contact information?**
Please call 833-86-MYNAA (69622)
To pay by credit card, please visit [naahq.org/payments](http://naahq.org/payments)

Be sure to visit: GoWithVisto.org