

2021-2022 Changes to NAAEI CEC Requirements

A Continuing Education Credit (CEC) is one contact hour or 50 minutes of education programming or instruction (breaks and meals excluded).

Sources of **In-network CECs**

Any courses offered by vour local Affiliated Apartment

NAAEIapproved courses offered live or online through Visto

Apartmentalize and other NAA conference sessions (live or recorded)

A MAXIMUM OF 2 CECs CAN BE REPORTED FROM THE INDUSTRY PARTICIPATION ACTIVITES BELOW:

Participating in apartment industrv

Instructing NAA, NAAEI or NAA courses without

Serving on NAA, NAAEI or NAA **Boards and** Committees

Sources of **Out-of-network CECs**

Courses

from

Colleges

and

Courses from Housing Organizations (e.g. IREM & NAHMA)

Courses approved by State **Real Estate Boards**

NAAEIapproved Courses Accredited from NAA Alliance Universities Partners

A MAXIMUM OF 2 CECs CAN BE REPORTED FROM THE INDUSTRY PARTICIPATION ACTIVITES BELOW:

Serving on boards, commissions, and committees related to the housing industry

Instructing apartment industry courses without compensation

Writing articles published in apartment industry publications without compensation

2021 CECs Required

- CAM and CAPS 6 with at least **3 CECs from In-Network Sources**
- CALP (previously NALP), CAS, and AIME 3 - with at least 2 CECs from In-Network Sources

2022 CECs Required

- CAM and CAPS 8 - with at least 5 CECs from In-Network Sources
- CALP (previously NALP), CAS, and AIME 5 - with at least 3 CECs from In-Network Sources

Be sure to visit: GoWithVisto.org Visto



WHAT'S IN A CEC?

A Continuing Education Credit (CEC) is one contact hour or 50 minutes of education programming or instruction (breaks and meals excluded).

Not accepted:

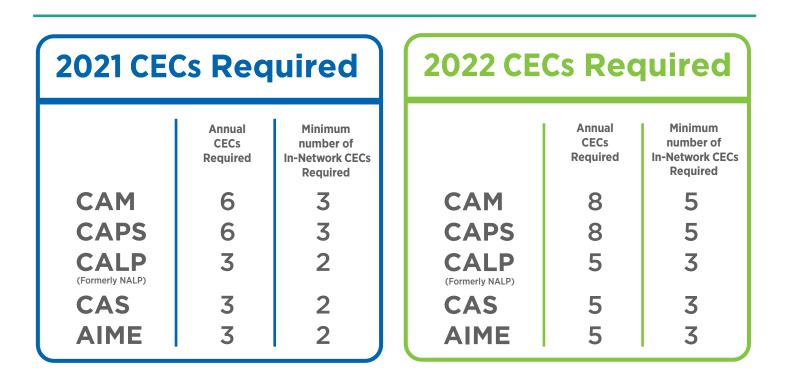


Corporate in-house training courses

Notes:

- CECs submitted for your credential renewal may date back no more than 12-months before your renewal due date
- Individuals who hold multiple NAAEI credentials may use the same CECs for renewal of all credentials and AIME
- Visit the link below to submit CECs and see a list of approved online continuing education courses

naahq.org/renew





ACCEPTED DOCUMENTATION

Education Programs

- Certificate of course completion
- Transcript or exam results
- Receipt of payment for education program showing number of CECs earned
- CEC reporting form signed by NAA affiliated apartment association staff
- CEC reporting form is available online at **naahq.org/renew**

Association and Industry Participation Activities

- Copy of page in directory or newsletter listing board/committee members
- Copy of letter sent to credential holder to confirm board/committee appointment
- Copy of published article
- Copy of ad, flyer or program listing course description, instructor and contact hours
- Copy of letter sent to confirm training assignment

Don't forget!

Please submit renewal fees and the required number of Continuing Education Credits (CECs).



Missing a renewal invoice? Need to update your contact information? Please call 833-86-MYNAA (69622) To pay by credit card, please visit paaba erg (payments)

To pay by credit card, please visit **<u>naahq.org/payments</u>**

Be sure to visit: GoWithVisto.org VIStO