

# Nominations & Election Process for Regional Vice President (RVP) \*Board

approved November 2019

At the regional meeting held in conjunction with Advocate, each region that will be conducting an election will:

1. **Make an Announcement.** The current RVPs will explain the election process and announce that an election will take place.
2. **Appoint a Regional Election Committee.** The region will appoint and ratify a regional **election committee whose purpose is to conduct elections at the regional meetings** . Where practical and if there is more than one state in a region, the regional **election committee** should include at least one representative from each state where an affiliate exists. In the event a vacancy occurs on the committee, the remaining committee will carry on the duties of the committee. The committee members will self-select a Chairperson from the committee.  
**\*\*The names of the members serving on the regional election committee will be transmitted, via email, to the NAA Senior Manager of Governance by April 1<sup>st</sup>.**
3. **Choose a Method for Selecting the RVP.** The Region will select one of the following methods for electing RVPs:
  - a. Geographical Representation: Election where RVPs are elected in a manner that no state in the Region can have more than one RVP;
  - b. Majority Vote: The nominees receiving the largest number of votes will be the selected Regional Vice Presidents with no consideration to where they are from, provided they are located in the Region; or
  - c. Other methods approved at Regional meeting.

If no method is selected, the RVP's will be selected by majority vote.

**Between the Advocate conference and May 5<sup>th</sup>, the following will occur:**

1. **Notification of Election (by April 1<sup>st</sup>).** A notification that elections will be held and call for applications will be sent by NAA staff to all delegates, alternates, local and state affiliate presidents, and local association executives.
2. **Applications for Consideration (by April 30<sup>th</sup>).** Current RVPs who wish to run for re-election will **submit a re-election declaration form electronically to the NAA Senior Manager of Governance, no later than April 30<sup>th</sup>.**

Any new **applicant** wishing to run for a RVP position will submit **an RVP application electronically to the NAA Senior Manager of Governance no later than April 30<sup>th</sup> .**

3. **Vetting of Applicants (by May 5<sup>th</sup>).** NAA staff will **vet all applicants for RVP positions based on criteria outlined in the NAA bylaws, the Policies and Procedures, and will transmit all applications and declaration forms to the regional election committee no later than May 5<sup>th</sup>.**

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**Prior to Apartmentalize, NAA staff will create the Region's paper ballots or electronic ballot.**

1. If majority vote was chosen, nominees will be listed in alphabetical order by last name.
2. If geographical representation was chosen, the Ballot will be divided by the state the applicant is representing and then list the nominees in alphabetical order by last name.
3. If another method was chosen, the Ballot will be prepared according to the method that was chosen.

**At the regional meeting held in conjunction with Apartmentalize: The regional election committee will:**

1. **Conduct the Election.** Regular elections will occur at the regional meetings held at Apartmentalize.
2. **Distribute Ballots.** Ballots will be distributed by the regional **election committee**. Only NAA delegates that are properly credentialed may vote. If a delegate is absent, an alternate that is properly credentialed may vote in the absent delegates place. Alternates that replace absent delegates should be selected on the following preferences: (i) same local as absent delegate they are replacing; then (ii) same state as absent delegate they are replacing.
3. **Oversee delegate Voting.** Write-in votes will not be counted. Delegates may not cast multiple votes for one applicant (Cumulative Voting), unless specified as **acceptable by the regional election committee**.

If majority vote was chosen, each person voting may cast a maximum of one vote for each available position but no more than one per applicant. (Example: 1 voting RVP & 1 non-voting RVP = 2 votes, 3 voting RVP & 1 non-voting RVP = 4 votes).

If geographical representation was chosen, each person voting may cast a maximum of one vote for each available position but not more than one vote for a nominee in a state and no more than one per applicant. (Example: 1 voting RVP & 1 non-voting RVP = 2 votes but no more than one per state, 3 voting RVP & 1 non-voting RVP = 4 votes but no more than one per state)

4. **Counting the Votes.** The results will be tallied by representatives of the regional election committee, and announced immediately by the regional election committee chairperson or committee designate at the end of the voting period. In all cases, the nominees receiving the largest number of votes will be the selected Regional Vice Presidents. The person(s) receiving the most votes will automatically become the voting Regional Vice Presidents; and the other person selected will automatically become the Region's non-voting RVP.

### **In the event of a tie vote:**

To determine RVP: A revote by paper ballot will be conducted for tied positions. Each person voting will cast a maximum of one vote for each available position (Geographic

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Representation-not more than one vote for a nominee in a state). Example: 2 nominees tied for 1 position – 1 vote, 3 nominees tied for 2 positions- 2 votes).

Any challenges to the voting process or results will be handled at the discretion of the **regional election** committee chairperson and those committee members present.

To determine voting v. non-voting: If the applicants do not determine this between themselves, a revote will occur among the tied applicants. The person(s) receiving the most votes will automatically become the voting Regional Vice Presidents; and the other person selected will automatically become the Region's non-voting RVP. If there is another tie after the revote, a coin will be flipped to make the determination by the regional election committee chairperson or committee designate.