



2012 PARAGON AWARDS CAM of the Year Judging Form



CERTIFIED APARTMENT
MANAGER®

Nominee: _____

To be considered for the CAM of the Year PARAGON Award the candidate must be a CAM designate in good standing and an apartment community manager. If your job description is to manage more than one community, you are eligible for the CAM of the Year PARAGON Award as long as you are the sole manager at those communities and not a property or portfolio supervisor. Property or portfolio supervisors are eligible for the Designate of the Year PARAGON award.

NOMINATION CRITERIA	Points Awarded	Possible Points
Affiliate's Recommendation: 20 Possible Points		
Should note the candidate's involvement with the association and be completed by the Association Executive.		20
Supervisor's Recommendation: 20 Possible Points		
A summary of one page or less listing the candidate's accomplishments for his or her company. Specific examples and statistics should be included.		
Employee Performance		4
Leadership Role within the Company		4
Resident Surveys		4
Awards Received		4
Challenges the Candidate has Faced and Overcome		4



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Supervisor's Comments: 20 Possible Points
 Comments should be one page or less explaining why the supervisor believes that the candidate deserves to be CAM of the Year. Results of the candidate's participation in any programs or initiatives should be included with specific examples and statistics. For example, utility costs were reduced by 5% as a result of the candidate's sustainability initiative. Please rate the employee on how he or she has contributed to the following. Other initiatives can be listed in place of those listed below.

Program or Capital Projects Completed vs. Budget		4
NOI Results (Actual vs. Budget)		4
Occupancy Rate		2
Highlights of Vacancy and Concessions vs. Actual		2
Cost Savings Programs		2
Employee Turnover Reduction Initiatives		2
Outreach or Marketing Initiatives		2
Green or Sustainability Initiatives		2
Other Initiatives		2 each

Nominee's Qualifying Experience: 20 Possible Points
 Please rate the level and quality of the candidate's involvement with the following organizations and committees. A date range should be provided for all experiences.

The Candidate's Company		5
The Candidate's Community		5
The Candidate's Local Association and Committees		5
The National Apartment Association and Committees		5

Nominee's Statement: 20 Possible Points

The candidate's summary of why he or she deserves to win.		20
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Total Points:		100
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