

# Certificate for Apartment Maintenance Technicians (CAMT) Program Policies

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## Instructors

CAMT Instructors must be experienced housing maintenance professionals and be a CAMT certificate holder or its equivalent. Exceptions may be made when an instructor has specialized professional or trade experience such as a licensed plumber or electrician who also has training experience. The sponsoring organization is responsible for ensuring that credible, informed industry professionals with training experience deliver the NAAEI certificate programs and that they reflect the ideals of the certificate program they teach.

NAAEI encourages instructors teaching NAAEI certificate programs to complete NAAEI's Advanced Instructor Training program and sign the NAAEI Faculty Code of Conduct.

With the exception of the National Maintenance and Safety Instructor, who facilitates CAMT instruction as part of the NAAEI National Training Program, NAAEI does not compensate certificate instructors. NAAEI certificate instructors receive one hour of Professional Development Activity (PDA) credit for each hour taught, up to a maximum of three hours per year.

## Fees

CAMT course fees vary based on the sponsoring organization.

Fees associated with NAAEI's CAMT National Training program are \$800 for the entire designation for those who wishing to take portions of the CAMT curriculum.

## Cancellations and Refunds

CAMT National Training does not issue refunds. If for any reason candidates cannot attend the CAMT course, the sponsoring organization may send someone in the original candidate's place. If the candidate drops the class and a replacement is not identified, the original candidate may receive a credit towards another NAAEI National Training course.

If a course is taken through an organization outside of NAAEI's National Training, the sponsoring organization handles all applicable cancellations and refunds.



## **Deadlines**

An eligible CAMT certificate candidate has twenty-four (24) months to complete all the requirements of the certificate.

## **Industry Experience Requirement**

A CAMT certificate candidate must have one year of apartment or rental housing maintenance experience before being eligible to receive the Certificate for Apartment Maintenance Technicians.